

**CCM TASK FORCE**  
**Tele-Conference call**  
**October 16, 2012**

Participants:

Canadian Red Cross: Salim Sohani, Medoline Lema  
 CIDA: Jennifer Heys, Julie MacCormack, Renata Pistone  
 CORE Group: Shannon Downey, Jeanne Koepsell  
 IRC: Yolanda Barbera  
 MCHIP: Jennifer Melgaard, Kerry Ross, Laban Tsuma, Serge Raharison, Soo Kim  
 MSH/SIAPS: Jane Briggs, Beth Yeager, Ciro Franco  
 PSI: Mary Kante, Yves Cyaka, Ashley Kowal  
 Save the Children: Eric Swedberg, David Marsh  
 UNICEF: Mark Young  
 USAID: Kim Connolly  
 WHO: Cathy Wolfheim (**Meeting Chair**), Franco Pagnoni

Minutes:

Agenda Item	Presenter	Highlights of Discussion	Outcome
<ul style="list-style-type: none"> <li><b>Update on Steering Committee Meeting 4-7 September NYC (Cathy)</b></li> </ul>			
Update on the NYC meeting and outline goals going forward	Jenny	<ul style="list-style-type: none"> <li>Annual meeting, during which the workplan and the functioning of the steering committee and the task force were reviewed; other main topics included iCCM in emergency settings, iCCM in the context of global initiatives such as the Call to Action, and the development of a guide for planning the use of the UNICEF/WHO CHW packages</li> </ul>	<ul style="list-style-type: none"> <li>Increase use of CCMCentral website</li> <li>Subgroups need to be redefined and re-populated</li> </ul>
Poll on TF's utility	Jenny	<ul style="list-style-type: none"> <li>Results show value in TF and telecommuting</li> </ul>	<ul style="list-style-type: none"> <li>Reminder to complete poll; <b>Jenny/Soo</b> can send link if needed</li> <li>TF members expressed the need for more opportunities to participate in TF agenda, hence the "open mike" section of the teleconference</li> </ul>
Subgroup revitalization and update on tasks	Jenny	<ul style="list-style-type: none"> <li>Revitalize subgroups in the following categories: M&amp;E, Research, New Tools, Emergency CCM, Supply Chain Management</li> </ul>	<ul style="list-style-type: none"> <li><b>Jenny</b> will convene relevant subgroups; chairs will be nominated by each group</li> </ul>

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Revised workplan	Jenny	<ul style="list-style-type: none"> <li>Shared updated workplan with potential activities suggested by steering committee</li> <li>Tasks specific to subgroups will be developed by each subgroup</li> <li>Country support: is it TF's mandate to identify and assist country specific needs? <ul style="list-style-type: none"> <li>MCHIP to coordinate discussions among those interested in a particular country</li> <li>MCHIP will post a travel calendar on the website to allow all to see when country visits are taking place</li> <li>Focus on increased advocacy and communication at country level</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><b>Soo</b> will remind members to send her travel details, consolidate into a shared calendar and email to TF</li> <li>Country Support: TF is good for advocacy, but need assessment should come directly from partners <ul style="list-style-type: none"> <li>TF members to help countries link with tools/resources; distribute iCCM Joint Statement and cover letter advocating CCM TF and website</li> <li><b>Mark</b> to circulate the cover letter and <b>Soo</b> to send out link to the Joint Statement</li> </ul> </li> </ul>
Website	Soo	<ul style="list-style-type: none"> <li>Front page updated w/ stories, videos, and initiatives; pending arrival of French content</li> </ul>	<ul style="list-style-type: none"> <li><b>Soo</b> will begin communicating with TF to announce regular updates on website</li> <li>Soo to post WHO material on caring for the newborn at home on website</li> </ul>
<ul style="list-style-type: none"> <li><b>Update on current initiatives and events</b></li> </ul>			
RACe "Letters of Interest"	Franco	<ul style="list-style-type: none"> <li>RACe = "Rapid Access Expansion Program" funded by CIDA, through Global Malaria Programme, WHO, to support iCCM in 5 African countries (Malawi, Mozambique, DRC, Niger, and Nigeria), grantees mainly NGOs, but government institutions can also apply</li> </ul>	<ul style="list-style-type: none"> <li>Letters of interest received from Malawi and Mozambique</li> <li>Niger/DRC have deadline of Nov. 4<sup>th</sup> to submit letter of interest</li> <li>Nigeria is fifth country but a bit behind b/c waiting for them to comply with a few requirements</li> </ul>
Call to Action	Mark	<ul style="list-style-type: none"> <li>Event took place in June 2012, follow up is Promise Renewed: <a href="http://www.apromiserenewed.org">www.apromiserenewed.org</a></li> <li>September had first progress report with countries pledging commitments</li> </ul>	<ul style="list-style-type: none"> <li>Call to Action links are on CCMCentral website; <b>Soo</b> will send link to website with links</li> </ul>
France Muskoka <a href="http://www.diplom">http://www.diplom</a>	Cathy	<ul style="list-style-type: none"> <li>France Initiative: 11 W. African countries plus Haiti; nearly all are using the funds through</li> </ul>	<ul style="list-style-type: none"> <li><b>Cathy or delegate</b> to share Y1 country progress reports w/ TF early in 2013</li> </ul>

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<a href="http://atie.gouv.fr/fr/IMG/pdf/engagements_d_e_Muskoka_sante_v_anglaise_cle831c48.pdf">atie.gouv.fr/fr/IMG/pdf/engagements_d_e_Muskoka_sante_v_anglaise_cle831c48.pdf</a>		<p>WHO and/or UNICEF to support implementation of community-based activities for maternal and child health, including CCM</p> <ul style="list-style-type: none"> <li>Y2 funds to come through in Nov, a progress report will be prepared in each country</li> </ul>	<ul style="list-style-type: none"> <li>Benin, Burkina, Cote D'Ivoire, DRC, Chad, Mali, Senegal, Togo, Niger, CAR, Guinea, Haiti, Afghanistan (possible for year 2)</li> <li>Flagship countries: Mali, Guinea, Togo, Coted'Ivoire</li> </ul>
<p>Catalytic Initiative evaluation and UN Commodities Commission</p> <p><a href="http://www.everywomaneverychild.org">http://www.everywomaneverychild.org</a></p>	Mark	<ul style="list-style-type: none"> <li>Catalytic Initiative: Mali, Niger, Ghana, Ethiopia, Malawi, Mozambique supported by CIDA/UNICEF, looking at supporting CHWs, implementing iCCM at scale; External evaluation due 2013</li> <li>Complementary to work being done by Johns Hopkins University looking at mortality impact</li> <li>UN Commission on Life-Saving Commodities for Women and Children report released, includes an implementation plan on ORS-zinc for diarrhea, amoxicillin for pneumonia, etc.</li> </ul>	<ul style="list-style-type: none"> <li><b>Soo</b> to put Lancet-Niger article on website: "Reduction in child mortality in Niger: a Countdown to 2015 country case study"</li> <li><b>Mark</b> to circulate UN Commodities Comm. Report and Soo will put report on website</li> </ul>
<p>• <b>AJTMH Supplement update and Atlanta conference</b></p>			
<p>AJTMH</p> <p><a href="http://www.astmh.org/Home.htm">www.astmh.org/Home.htm</a></p>	David	<ul style="list-style-type: none"> <li>Focus of research group over last 21 months, supplement of 19 papers will be officially launched on Nov. 12 at AJTMH</li> <li>Supported by UNICEF/MCHIP-USAID, Save</li> <li>Will kick-off CHNRI (Child Health &amp; Nutrition Research Initiative) process to develop CCM research agenda</li> </ul>	<ul style="list-style-type: none"> <li><b>Soo</b> to follow up so that CCMCentral website postcard is advertised on back cover of supplement</li> <li>Once papers available on Nov. 7, will post link on website and circulate to TF</li> </ul>
<p>• <b>Mapping of "Training Materials"</b></p>			
<p>Is there a need to look at who uses the UNICEF/WHO "gold standard" materials?</p>	Cathy	<ul style="list-style-type: none"> <li>Want to gain an understanding of actual use/adaptation of WHO/UNICEF tools</li> <li>Suggestion to do mapping of which tools are currently being used for Child Health Workers</li> </ul>	<ul style="list-style-type: none"> <li>Recommended that mapping exercise could be considered an activity for <b>New Tools subgroup</b>, with <b>CORE Group</b> assistance/involvement</li> <li><b>Soo</b> to place mapping results on website when ready</li> </ul>
<p>• <b>Current Tools update</b></p>			

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IMCI Assessment update	Kerry	<ul style="list-style-type: none"> <li>• Consultant assessing which tools countries use for facility-based IMCI training/supervision</li> <li>• Created assessment framework looking at PMI countries (Angola; Benin; Democratic Republic of Congo; Ethiopia; Ghana; Guinea; Kenya; Liberia; Madagascar; Malawi; Mali; Mozambique; Nigeria; Rwanda; Senegal; Tanzania; Uganda; Zambia; Zimbabwe)</li> </ul>	<ul style="list-style-type: none"> <li>• Current framework may be useful if circulated, awaiting USAID approval to share</li> <li>• 11/19 countries reached -- If anyone is working in any of these countries, please contact Kerry Ross (<a href="mailto:kross@mchip.net">kross@mchip.net</a>)</li> <li>• Final summary due in November</li> <li>• <b>Kerry</b> will coordinate with Shannon to provide any additional information on community-based IMCI</li> </ul>
Landscape study presented at CORE Group Meeting	David	<ul style="list-style-type: none"> <li>• CSHGP implemented CCM as program learning agenda; 2 tools created for a more systematic approach &amp; to help categorize progress: 1) benchmark map, 2) fill-in-the-blank templates</li> <li>• While the desk review of 22 projects yielded some best practices, the yield for important variables was lower than expected (45-55%). The proposed tools will help documentation going forward.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>David</b> waiting for USAID approval to share report of results; goal to finalize by end of December <ul style="list-style-type: none"> <li>◦ When final, Soo will post on website</li> </ul> </li> <li>• <b>Soo</b> to post CSHGP presentation at Group Fall meeting on website: <a href="http://www.mchipngo.net/lib/components/documents/FY11%20CATCH%20Report%20final.pdf">http://www.mchipngo.net/lib/components/documents/FY11%20CATCH%20Report%20final.pdf</a></li> </ul>
Generic Implementation Guide	David et al – UNICEF (Ngashi) MSH, WHO (Cathy, Samira)	<ul style="list-style-type: none"> <li>• Cathy/Samira working with David to develop an implementation guide for the 3 community-based packages of “Caring for Newborns and Children in the Community” (newborn, sick child care, and healthy child)</li> <li>• Almost complete first draft; organization of guide follows 8 health systems component (cf article by Laura McGorman)</li> <li>• Contributors: WHO, UNICEF, Save the Children, MCHIP, JSI, MSH</li> </ul>	<ul style="list-style-type: none"> <li>• Plan is likely to be: (1) finalize Draft 1, (2) internal review, (3) produce Draft 2, (3) external review, (4) test.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Open Mike</b></li> </ul>			
An opportunity for TF members to share updates		<ul style="list-style-type: none"> <li>• Shannon: CORE Group released updated CCM Essential Guides with: updated sick child form, CCM in emergencies, and publicity of website</li> <li>• CCM Benchmarks and Indicators update:</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Soo</b> to post updated version of CCM Guide</li> <li>• If subgroups or other CCM TF members already have any information or already doing mapping exercises, please share</li> </ul>

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		<ul style="list-style-type: none"> <li>○ Regional workshop postponed to Y5</li> <li>○ M&amp;E subgroup finalizing the guide, hoping to complete by mid-November to present to TF by Dec.</li> <li>○ Shannon: trying to link with RBM, building on what UNICEF did</li> </ul>	<ul style="list-style-type: none"> <li>● Need to update website because not complete at all</li> <li>● <b>Soo</b> to post information re: Indicators workshop on June 18 on website; still waiting for finalization of Indicators update/work</li> </ul>
<p>**Cathy Wolfheim retiring October 31; will follow up with new point person for WHO</p>			
<p><b>*** Next Tele-Conference: December 11, 2012, 9:00-10:30am EST</b></p>			